



# INSTRUCTIONS

Name:

Order #:

Email:

Address:

Child's Name:

Book Title:



## Art Pieces:

Your international book package includes a set amount of pieces. Please reference your receipt for the amount of pieces your package includes. More pieces can be sent for an additional cost. Our books hold up to 350 pieces, and you can order multiple books for multiple kids.



## Sorting:

Your art will be photographed individually in the order it was received and added to your book, with one art piece per page. If you want your images in a certain order, please place the art in that order.

You will also have the ability to sort your book pages, add captions, and pick a cover when you receive your book proof.

## Before you return your box:

I've completed this order form (including my order number), and included it with my box of art. We need this form to identify your art.

I've written my last name, "**International**", and order number on the outside of my box. (You can print the template on the following page.)

**Thank you! You're ready to ship your box to us.**

Need help? Email [help@artkivebox.com](mailto:help@artkivebox.com)

**From:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Order #:** \_\_\_\_\_

**To:** Artkive International  
15800 Armintha Street  
Van Nuys, CA 91406  
USA



Cut here and attach this to your  
box next to your shipping label